



Office of the University Registrar  
 Henry Administration Building, Suite 1200  
 14000 Jericho Park Road  
 Bowie, Maryland 20715  
 Phone: (301) 860-3730, Fax: (301) 860-3438  
[www.bowiestate.edu](http://www.bowiestate.edu)

Program = Degree

Plan = Major

Subplan = Concentration

## DECLARATION OF MAJOR FORM

**Important Note:** Graduate students may not use this form to request a change of program. Graduate students are required to complete and submit a **Change of Graduate Program Form** to the Office of Graduate Admissions. This form may be obtained directly from the Office of Graduate Admissions or online at the following internet address: [http://www.bowiestate.edu/files/resources/application\\_grad\\_change-of-program-2.pdf](http://www.bowiestate.edu/files/resources/application_grad_change-of-program-2.pdf)

Graduate students who desire to change to a **new concentration only** may use this form. However, the student must first meet with their academic advisor to request a new Program of Study. The new program must be signed by the academic officials of the department and attached to this form when requesting a change of Subplan (Concentration.) **If a Graduate Program of Study is attached, the chairperson is not required to sign below.**

Date: _____	Student ID: _____
Last Name: _____	First Name: _____ M.I.: _____
Telephone Number: _____	Email: _____

**I hereby authorize Bowie State University to update my records to reflect the changes I have indicated below. I understand that when I change my major, I must adhere to the current catalog requirements in effect.**

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**I am a NEW STUDENT to Bowie State University who has not enrolled in classes or seen an academic advisor. I want to declare my major as:**

**Program (UNDECIDED, BS, or BA):** \_\_\_\_\_ **Plan:** \_\_\_\_\_

**Subplan:** \_\_\_\_\_ **(Note: Chairperson's signature is not required.)**

**I want to change my major from:**  
 UNDECIDED, BA, BS, MA, MBA, MPA, MS, MED, DR  
 Plan: \_\_\_\_\_  
 Subplan: \_\_\_\_\_  
 Minor: \_\_\_\_\_  
 Current Chairperson's Signature and Date (below)  
 \_\_\_\_\_

**I want to change my major to:**  
 BA, BS, MA, MBA, MPA, MS, MED, DR  
 Plan: \_\_\_\_\_  
 Subplan: \_\_\_\_\_  
 Minor: \_\_\_\_\_  
 New Chairperson's Signature and Date (below)  
 \_\_\_\_\_

**I want to add the following Minor/Certificate Program**

**I want to remove the following Minor/Certificate Program(s):**

\_\_\_\_\_  
 Chairperson's Signature and Date (below)

\_\_\_\_\_  
 Chairperson's Signature and Date (below)

**I want to declare a Double Major.**

My Primary Program is (BA or BS) \_\_\_\_\_  
 Plan: \_\_\_\_\_  
 Subplan: \_\_\_\_\_  
 Signature of Primary Chairperson and Date (below)  
 \_\_\_\_\_

My Secondary Program is (BA or BS) \_\_\_\_\_  
 Plan: \_\_\_\_\_  
 Subplan: \_\_\_\_\_  
 Signature of Secondary Chairperson and Date (below)  
 \_\_\_\_\_

**Important Note:** A Program of Study signed by the Student, Chairperson, and Dean of the Secondary Program should be attached to this form and submitted to the Office of the Registrar to list all graduation requirements for the Secondary Program.